



OMAHA, NEBRASKA



Orpheum House Regulations

1. **Smoking, food and drinks** are not permitted on stage or in house unless required by script or contract. Food and drinks are permitted in dressing rooms, uncarpeted hallways and lobbies. Smoking is not permitted anywhere inside the Orpheum Theater.
2. **Possession or use of alcohol or any narcotic or stimulating drug** is not permitted on Orpheum Theater property.
3. **Supervision of dressing rooms** is the responsibility of the Licensing organization, before, during and after rehearsals and performances. Licensee agrees to enforce the Omaha Performing Arts Society policies and regulations. The Licensee is responsible for the property of its performers, crew and agents during the period of licensed use.
4. **Theater management personnel** are on duty during all load-ins, rehearsals, performances and load-outs.
5. **The Omaha Performing Arts Society retains control of the management of the Theater** and the enforcement of Omaha Performing Arts Society policies. Only Theater-approved personnel may operate stage equipment, the elevators, sound and lighting systems. Wages and conditions are regulated through an agreement between the Omaha Performing Arts Society and IATSE Local 42.
6. **Stage fire line** must be kept clear of scenery, props, chairs, music stands or platforms to allow full operation of the fire curtain at all times.
7. **Scenic building or painting** is not permitted in the theater or on stage without consent of Production Manager.
8. **House stage equipment** may not be moved or taken down, electrical connections for lights or sound may not be changed, and appliances may not be installed without consent of the Production Manager.
9. **Walls, draperies and upholstery of the theater may not be nailed, taped, glued, or pinned** in any way without consent of the Production Manager. This includes all areas of the stage, dressing rooms, house and lobbies.
10. **Lobby floors** – under no circumstances shall any table, chair, road case, display, or other fixture or device be dragged across the diamond-polished stone floors or surfaces of the lobbies. Repairs for damage shall be charged to the Licensee.
11. **Scenery and properties must be fireproofed** before being brought into the Orpheum Theater. Scenery must pass the open match test as set forth in the Omaha Fire Code. Open flames are not permitted unless properly shielded.
12. **A typical electric connections or any unusual staging effects** such as open flame, pyrotechnics, water effects, etc., are permitted in connection with a performance only with prior approval of the Production Manager.
13. **Licensee equipment** is to be cleared from stage and throughout the theater immediately after the final performance. Exceptions must be requested and approved in advance of load-in from the Production Manager.

14. **Guests may be greeted by cast members** in the lower lobby area. All guests must exit through the front of the theater. Guests are not allowed backstage unless arrangements are made in advance with the stage manager and names provided in writing to the stage door/dressing room security guard(s).
15. **Bus parking** arrangements for crew and/or performers must be made in advance with the Production Manager.
16. **Dock 2 fire standpipe must remain clear** of vehicles, loading or parked, at all times. (Standpipes at the left side of loading area as one faces the building.) See parking areas designated on map. Additional maps provided on request.
17. **Rehearsals shall not extend past 11:00 p.m.** without prior arrangement with the Production Manager. Following rehearsals, cast and staff shall leave the building.
18. **Cast or crew members in costume** shall not leave the stage and dressing room area before, during or after a performance while the public remains in the building for security and professional reasons.
19. **Theater or backstage doors** are not opened prior to stage call for cast and crew unless prior arrangements are made with the Production Manager.
20. **Children are not allowed backstage** or in the dressing room area for safety reasons. Children who are part of a production must be under adult supervision at all times.
21. **Pay telephone** is available for use by cast and crew in the Lower Lobby of the theater.
22. **Entrance and exit for all cast and crew** is through the stage door located on the southwest corner of the intersection of 15th Street and Harney Street.
23. **Exit from the theater by other than the stage door may result in lockout;** all doors are secured for rehearsals and performances.